

# It's all about Safety in an Emergency

Newton Public Schools places a high priority on your child's safety. This information bulletin has been prepared to provide you with important instructions should there be an emergency at your child's school. Please read the following important information carefully, and then save this sheet where you can refer to it quickly.

## Parent/Guardian Action Steps

### Communications

- Verify that your child's school has your correct home, work, and cellular telephone numbers. High school students should also provide their cell phone number.

### Student Emergency Information Cards

- Verify that the information on your child's Student Emergency Information Card is correct. Be sure to specify the names of parents, guardians, and others who are authorized by you to pick up your child from school.
- If your child has any medical conditions or requires medications, please speak with the school nurse. This information may be very important during an emergency.

### In the event evacuation to an off-school site is required

- **Please do NOT come to school!** If all parents descend on the school, motor vehicle traffic around the school will impede the movement of emergency vehicles.
- **Please do NOT call the school!** You will be notified via Connect-ED—our automated telephone messaging service—with instructions on where to pick up your child.

## School Evacuation Site

<b>School</b>	F. A. Day Middle
<b>Evacuation Site</b>	The Fessenden School 250 Waltham Road West Newton

## Emergency Procedures in all Newton Public Schools

- **Evacuation.** Students and staff quickly exit the school building if there is a hazard inside such as a fire, bomb threat, or chemical spill.
- **Lockdown.** Students are protected from an intruder within the school building by remaining silent and invisible behind closed classroom doors. If the security threat is outside the school, exterior doors will be secured but movement within the building will not be restricted.
- **Shelter-In-Place.** Students are sheltered in the building when there is an airborne hazard outside the building. Airborne hazards may include chemicals released from a transportation accident.

We suggest you talk with your child about these procedures, which will be practiced periodically during each school year.

## More Information

Check out Newton Public Schools' Emergency Response & Crisis Management (ERCM) website. The website provides information for parents, students, and others. It includes links to helpful information to ensure the safety and security of your child.

### Newton Public Schools

100 Walnut Street, Newton, MA 02460

[http://www.newton.k12.ma.us/emergency\\_response/](http://www.newton.k12.ma.us/emergency_response/)

